

# **Baymeadows Community Council**

Board of Directors Agenda

November 29, 2017

Call to Order & Determination of a Quorum – Kay Stratton and Mary Land-Hughes

Review and Approval of Previous Meeting Minutes – Christie Dizzia

Treasurer's Report: Status of Transition – Andrea Letizia

- a. New Signees and change banks
- b. Corporate resolution

Action Items List

Update Status and Add to List

**Baymeadows Community Council**  
**Board of Directors Meeting Minutes**  
**November 29, 2017**

The meeting was called to order at 5:31 pm by Kay Stratton who volunteered to facilitate the meeting.

**Roll Call:** Julie Becton, Rick Butler, Jim Fisher, Cliff Johnson, Cliff Johnson III, Andy Land, Mary Land-Hughes, Kathleen Stansell, Ernie Riedl, Andrea Letizia, and Kay Stratton were present.

**Absent:** Christie Dizzia, Patrick Hale, Fran Riedl and Virginia West.

**Proof of Notice:** Notice was emailed on November 27, 2017.

**Review of Previous Meeting Minutes:** Meeting Minutes from 11/08/2017 were distributed at the meeting. Kathleen Stansell made a motion to waive reading the minutes and approve as written; Julie Becton seconded the motion; there was no discussion and the motion was voted upon. All present voted in favor of the motion. The meeting minutes of 11/08/2017 are approved.

**Treasurer's Report/Status:** Two motions are on the table per Andrea Letizia, Treasurer:

- α. Change Banks from Compass to Valley National Bank (requires sign off by Mary Land Hughes as President and Andrea Letizia as Treasurer)
- β. New signees

A motion was made by Kay Stratton to (a) change banks from Compass to VNB (Valley National Bank) and to have Mary Land Hughes (President) and Andrea Letizia (Treasurer) as signees on the account. Rick Butler seconded the motion. There was no discussion and the motion was unanimously approved.

Andrea Letizia will set up a date/time to meet Rick Butler at Compass to close out the current accounts then proceed to set up the new account at VNB.

**Old Business:**

Reviewed Action Item List:

1. VGIII paid their outstanding invoices
2. Set Meeting Schedule as every other Wednesday

**New Business:**

Items were added to the Action Item List:

1. Andy asked Kay to add to the list for Danny – are there any funds that can be utilized for BCC vision plan improvements?
2. Kay is to update SunBiz – IMS will act as the Registered Agent, officers will have IMS P.O.Box address shown and the board will review annually for any changes.

**Open Forum:**

- Rick will inspect maintenance of front entrance and make recommendation

**Adjourn:**

Rick Butler made a motion to adjourn, Jim Fisher seconded the motion and all present approved. The meeting was adjourned at 6:30 pm.